

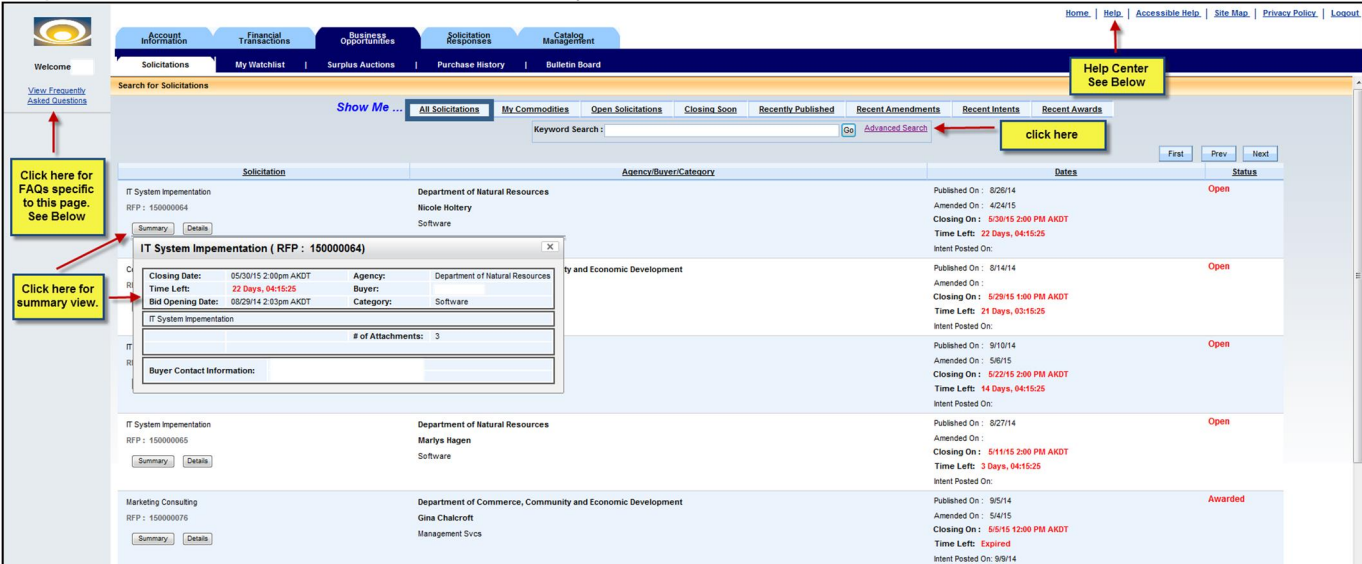
## State of Alaska Vendor Self Service (VSS) Business Opportunities (Solicitations)

This document provides information, descriptions of individual pages and functionality within each of the sub-tabs (Solicitations, My Watch List, Surplus Auctions, Purchase History, and Bulletin Board) for the “Business Opportunities” Tab.

For additional information you can use the “View Frequently Asked Questions” link (sample screen shots provided), the “Help” link at the top of each page or contact the Help Desk.

At this time construction solicitations managed by the Department of Transportation and Public Facilities will not be published in VSS.

**Solicitations** – This page displays all solicitations with a status of awarded, closed, opened, reopened, or cancelled. Select the “Summary” button for additional information.



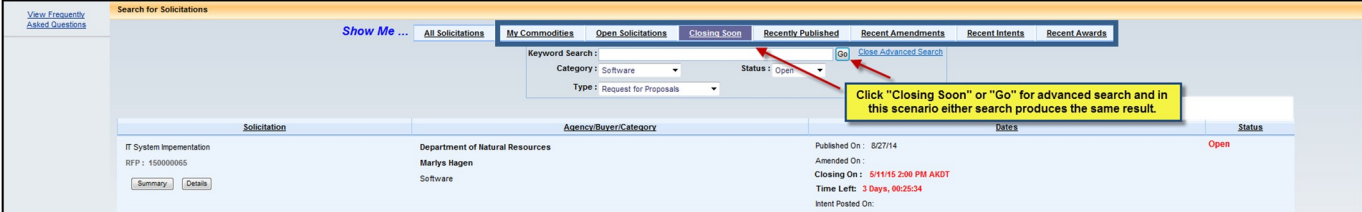
Click here for FAQs specific to this page. See Below.

Click here for summary view.

Help Center See Below

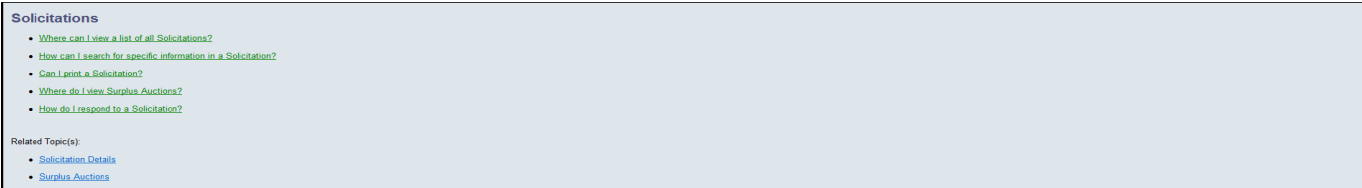
click here

Use the advanced search functionality or select a button specific to a predetermined search criteria. The definition of “Soon” and “Recent” is within 30 days.



Click "Closing Soon" or "Go" for advanced search and in this scenario either search produces the same result.

### FAQ page



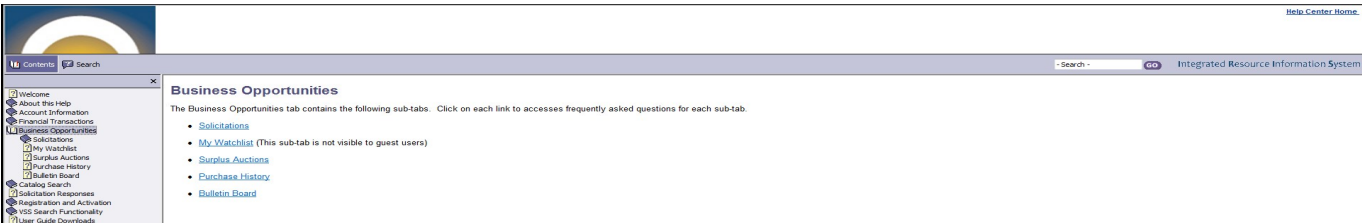
**Solicitations**

- Where can I view a list of all Solicitations?
- How can I search for specific information in a Solicitation?
- Can I print a Solicitation?
- Where do I view Surplus Auctions?
- How do I respond to a Solicitation?

**Related Topic(s):**

- Solicitation Details
- Surplus Auctions

### Help Center



**Business Opportunities**

The Business Opportunities tab contains the following sub-tabs. Click on each link to access frequently asked questions for each sub-tab.

- Solicitations
- My Watchlist (This sub-tab is not visible to guest users)
- Surplus Auctions
- Purchase History
- Bulletin Board



**Solicitations Response** – the following pages display the steps for responding to the solicitation. The steps for responding to a solicitation are the same for all types of solicitations.

**Solicitation: 150000045 Consulting Services**  
**Current Status: Open**

Issued: 8/14/14 Last Amended: 5/29/15 1:00 PM AKDT  
 Closing Date: 5/29/15 1:00 PM AKDT  
 Time Left: 20 Days, 21:28:34  
 Agency: Department of Commerce, Community and Economic Development  
 Buyer: Gina Chalcraft  
 Category: Software

Buyer Information Additional Dates Bid Opening Date: Intent Posted Date: Award Date: More... see Events tab

[Print Solicitation](#)

[Remove this item from Watch List](#) **Click here to remove this solicitation from My Watchlist.**

[Response Options](#)  
[Respond Online](#) [Print for Mailing](#)  
**Click here to submit your response.**

Lot #	Description	Requested	More Information
Lot 1: Default	CONSULTING SERVICES	Service Start: 4/9/2015 Service End: 4/9/2017	<a href="#">View Purchase History</a> Commodity Code: 918 CONSULTING SERVICES <a href="#">Line Item Preference</a>

**My Online Response**  
 Time Left: 20 Days, 20:44:23

**Solicitation: 150000045**

**Solicitation Summary** **Attachments**

Solicitation 150000045  
 Procurement Folder: 20004  
 Solicitation: 150000045  
 Solicitation Type: Request for Proposals  
 Description: Consulting Services

Solicitation Version Number: 1  
 Status: Open  
 Issued Date: 8/14/2014  
 Closing Date: 5/29/2015  
 Closing Time: 1:00 PM  
 Time Left: 21 Days  
 Public Bid Open Date:  
 Public Bid Open Time:  
 Phone: (907) 465-4780

**My Response**

[Respond to Lines](#) [Criteria Response](#) [Attach Your Files](#) [Discounts/Comments](#) [Review/Submit](#)

[Respond to Lines](#) [No Response for Solicitation](#) [Undo No Response for Solicitation](#)

Copy Save Go To Step 2 Exit

Lot 1 of 1: Default

[No Response for Lot](#) [Undo No Response for Lot](#)

Description	Your Offer	Comments
1. CONSULTING SERVICES	Response Type: Bid Contract Amount: 50000 Total: Alternate Specs Submitted: <input type="checkbox"/>	Type any additional comments here.

[Additional Specs](#)

Copy Save Go To Step 2 Exit

**Scroll through this screen to view information pertaining to the solicitation as you go through the response steps.**

**Click "Go To Step 2" and your information will be saved.**

**My Response**

[Respond to Lines](#) [Criteria Response](#) [Attach Your Files](#) [Discounts/Comments](#) [Review/Submit](#)

The Business Type entries displayed below are from the vendor profile and are shown here for informational purposes.

Business Type	Business Type Name	Dollar Value Cap \$	Weight Factor %	Include ?
APPS	ALASKA PRODUCTS PREF CLASS I	5.0000		<input type="checkbox"/>
ADSP	ALASKA EMPLOYMENT PROGRAM PREF	15.0000		<input type="checkbox"/>
AVET	ALASKA VETERAN PREFERENCE	5.0000	5000.00	<input checked="" type="checkbox"/>
APPS	ALASKA PRODUCTS PREF CLASS I	3.0000		<input type="checkbox"/>
APPT	ALASKA PRODUCTS PREF CLASS II	7.0000		<input type="checkbox"/>
ABD	ALASKA BIDDER PREFERENCE	5.0000		<input checked="" type="checkbox"/>

Please respond to each of the criteria below. These criteria will be used in the solicitation response evaluation process.

Criteria	Description	Mandatory YES Answer	Response Type Expected	Text Response	Yes/No Response	Date Response	Number Response
Default 12	Does Vendor meet all minimum requirements?	Yes	Yes/No		Yes		
Default 8	Post-warranty Maintenance/Support	No	Text	You can type your response here.			
Default 7	Alaska Offeror's Preference	No	Text	You can attach a document.			
Default 1	Cost must be minimum 40% of evaluation points. Applies to RFPs & RFPs	No	None				
Default 13	Methodology and experience managing third-party or subcontractor resources	No	Text	You can type, copy & paste response			

From 1 to 5 Total: 5 First Next Prev Last

Copy Previous Save Go To Step 3 Exit

**Select the preferences that are applicable to the solicitation.**

**click here**

**You can type your response directly into the field. You can type "see attachment" and attach your response. You can also type your response in a word document, copy and paste it into the field using Control V and Control C.**

**My Response**

[Respond to Lines](#) [Criteria Response](#) [Attach Your Files](#) [Discounts/Comments](#) [Review/Submit](#)

**Attach Your Files (Optional)**

If you have files you would like to include as part of your response, click the Attach Files button below.

[Attach Files](#)

**Manage Your Attachments**

The following attachments are currently part of your response. If you need to delete an attachment, click the delete button next to the item you wish to delete.

File Name	Date	User ID	Attachment Type
From 0 to 0 Total: 0 First Prev Next Last			

Copy Previous Save Go To Step 4 Exit

**Click Attach Files, browse to search for and upload your document. You can specify whether the document is a Standard Document or Proprietary Document.**

**click here**

## Solicitations Response – continued

**My Response**

1 Respond To Lines 2 Criteria Response 3 Attach Your Files 4 Discounts/Comments 5 Review/Submit

Copy Previous Save Go To Step 5 Exit

**Discounts (Optional)**

If you would like to offer a discount for early payment, please complete the following optional information.

I will offer a  % discount for payments made within  days of invoice

I will offer a  % discount for payments made within  days of invoice

I will offer a  % discount for payments made within  days of invoice

I will offer a  % discount for payments made within  days of invoice

**Overall response Comment (Optional)**

If you would like to include an overall response comment, please complete the following optional information. If you need more than 1500 characters or have multiple comments, please provide your comments as a file attachment on the 'Attach Your Files' step.

Your file size:

Comments here:

1487 characters left.

Copy Previous Save Go To Step 5 Exit

**click here**

**My Response**

1 Respond To Lines 2 Criteria Response 3 Attach Your Files 4 Discounts/Comments 5 Review/Submit

Copy Previous Save Submit Exit Print

Response Summary for ESR0912140000000216

Legal Name: GEOROTH LLC  
Response Status: Draft  
Response Date: 5/8/2015  
Response Time: 4:31 PM

Vendor Customer Code: GE002316  
Response Total Attachment Count: 0

**Scroll through this screen to review your response prior to submitting.**

**click here**

Solicitation Summary

Procurement Folder: 20004  
#Attachments: 0

**My Response**

1 Respond To Lines 2 Criteria Response 3 Attach Your Files 4 Discounts/Comments 5 Review/Submit

Copy Previous Save Submit Exit Print

**Electronic Solicitation Response**

Response Summary for ESR0912140000000216

Legal Name: GEOROTH LLC  
Response Status: Draft  
Response Date: 5/8/2015  
Response Time: 4:31 PM

Vendor Customer Code: GE002316  
Response Total Attachment Count: 0

**Scroll through this screen to review your response prior to submitting.**

**click here**

Message from webpage

This action will submit your Response. Do you want to proceed with this action?

OK Cancel

**click here**

**My Responses** – to view your responses go to the “Solicitation Responses” tab. The instructions for this area are in the “Solicitation Responses (Amend or Withdraw a Response)” document.

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Welcome

View Frequently Asked Questions

Account Information Financial Transactions Business Opportunities **Solicitation Responses** Catalog Management

**My Responses**

**Response Submitted Successfully**

**Thank You**

Your Submitted Response can be found under the “My Responses” tab

Click any tab to continue.



## My Watchlist – This page displays solicitations you have added to your watch list.

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Solicitations | My Watchlist | Surplus Auctions | Purchase History | Bulletin Board

Search My Watchlist

Use the advanced search functionality or select a button specific to a predetermined search criteria.

Show Me ... All Solicitations | My Commodities | Open Solicitations | Closing Soon

Keyword Search:  Go Advanced Search

Solicitation	Agency/Buyer/Category	Dates	Status
<p>TOPS Request for Mainframe Software Consulting</p> <p>RFO : 1500000036</p> <p><a href="#">Summary</a> <a href="#">Details</a> <a href="#">Delete</a></p>	<p>Department of Commerce, Community and Economic Development</p> <p>Gina Chalcraft</p> <p>Software</p>	<p>Published On : 8/14/14</p> <p>Amended On :</p> <p>Closing On : 8/9/15 2:00 PM AKDT</p> <p>Time Left: 92 Days, 02:56:46</p> <p>Intent Posted On:</p>	Open
<p>Security Screening Services for 9th floor State Office Build</p> <p>RFP : 1500000007</p> <p><a href="#">Summary</a> <a href="#">Details</a> <a href="#">Delete</a></p>	<p>Department of Commerce, Community and Economic Development</p> <p>Gina Chalcraft</p> <p>Admin Svcs</p>	<p>Published On : 8/14/14</p> <p>Amended On :</p> <p>Closing On : 8/13/15 1:00 PM AKDT</p> <p>Time Left: 94 Days, 01:58:48</p> <p>Intent Posted On:</p>	Open

## Surplus Auctions

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Solicitations | My Watchlist | Surplus Auctions | Purchase History | Bulletin Board

Search for Surplus Auctions

Presently not used by the State of Alaska.

Show Me ... All Surplus Auctions | My Commodities | Open Surplus Auctions | Closing Soon | Recently Published | Recent Amendments | Recent Intents | Recent Awards

Keyword Search:  Go Advanced Search

Solicitation	Agency/Buyer/Category	Dates	Status
From 0 to 0 Total: 0			

## Purchase History

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Solicitations | My Watchlist | Surplus Auctions | Purchase History | Bulletin Board

Search for Purchase History

This page displays the historical prices paid for a given commodity code for the last 10 purchases. To find a specific commodity, use the "Advanced Search" feature.

Show Me ... All Commodities | My Commodities

Keyword Search:  Go Advanced Search

Date	Vendor	CL Description	Commodity Description	Commodity/Service Code	Quantity	Unit	Unit Cost	Contract Amount
02/04/2015	ARCTIC OFFICE PRODUCTS INC	Grant for sub-recipient	PUBLIC SAFETY INTEROPERABILITY	9587740	0.00000	EA	0.00	1.00
02/25/2015	FRED MEYER 158 JUNI	FLARES, CHEMICAL, NON-BURNING, NON-TOXIC, PROVIDES	FLARES, CHEMICAL, NON-	5502042	100.00000	EA	1.00	0.00
02/26/2015	IGA FOOD CACHE LLC	Abrasive Equipment and Tools	Abrasive Equipment and Tools	00505	1.00000	EA	5.00	0.00
02/26/2015	STAPLES CONTRACT AND COMMERCIAL INC	Abrasive Equipment and Tools	Abrasive Equipment and Tools	00505	1.00000	EA	5.00	0.00
02/26/2015	DELTA AIRLINES INC	Abrasive Equipment and Tools	Abrasive Equipment and Tools	00505	1.00000	EA	5.00	0.00
02/26/2015	ARCHE STEPP	SERVERS, FILE, MICROCOMPUTER	SERVERS, FILE, MICROCOMPUTER	2045373	2.00000	EA	5100.00	0.00
02/26/2015	GEONORTH LLC	Del MX-232D	Computer Aided Design	20931	0.00000	EA	10.31	0.00
02/26/2015	GEONORTH LLC	Del MX-264D	Computer Aided Design	20931	0.00000	EA	11.89	0.00
02/26/2015	GEONORTH LLC	Del MX-232D	Computer Aided Design	20931	0.00000	EA	10.31	0.00
02/26/2015	GEONORTH LLC	Del MX-264D	Computer Aided Design	20931	0.00000	EA	11.89	0.00

## Bulletin Board

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Welcome

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Solicitations | My Watchlist | Surplus Auctions | Purchase History | Bulletin Board

Bulletin Board

The "Bulletin Board" allows vendors to communicate with each other and provides search functionality similar to previous pages.

Show Me ... All Postings | My Commodities | Closing Soon | Recently Published | Recent Amendments

Keyword Search:  Go Advanced Search

Date	Solicitation	Message	Contact Name	Contact Company	Contact Method	Contact Information
03/06/2015	Testing VSS Solicitation Responses ITB : 1500000005 <a href="#">Details</a>	This is a bulletin board message.	Yeli	AKYeli	Pager	111-9999
03/06/2015	Testing VSS Solicitation Responses ITB : 1500000005 <a href="#">Details</a>	Page me and we'll work together	Beverly Hill	Starlines	Pager	Pager:1